

Start Of Day Chromebook Procedure:

Students are responsible for getting their Chromebook at the beginning of the day in their Homeroom classroom.

End Of Day Chromebook Procedure:

Students are responsible for returning their Chromebook to their Homeroom classroom at the end of the day before going home and for making sure the Chromebook is powered down and charging so it is ready for the next school day.

Completing Electronic Assignments At Home:

Students will be assigned homework outside of school that will likely require internet access and an electronic device, such as a smartphone, tablet, personal computer, or laptop. Students will have to use devices already at their home. If this is not possible, other arrangements will have to be made with the school.

Inspection:

Students may be selected at random to provide their Chromebook for inspection by building principal. The purpose for inspection will be to check for proper care and maintenance as well as inappropriate material being carried into the school.

Storing Your Chromebook:

When students are not monitoring their Chromebook, they should be stored in their lockers with the lock securely fastened. Nothing should be placed on top of the Chromebook, when stored in the locker. Chromebooks should never be stored in a vehicle.

Chromebooks Left in Unsupervised / Unsecured Areas:

Under no circumstance should a Chromebook be stored in unsupervised areas. Unsupervised areas include the school grounds and campus, the cafeteria, unlocked classrooms, library, locker rooms, dressing rooms, hallways, bathrooms, extra-curricular bus, in a car, or any other entity that is not securely locked or in which there is not supervision. Be sure that your Chromebook is stored securely in your locker and the locker is locked.

1. Chromebook not charged:

- Brought to library and exchanged for school chromebook. Student chromebook will charge in homeroom for the day. Student returns school chromebook at 3:00 PM to the library..
- 2nd offense per quarter = assigned to after school detention/homework club

2. Chromebook left unsupervised

- Unsupervised Chromebooks will be confiscated by staff and taken to the Principal's office.
- 2nd offense per quarter = assigned to after school detention/homework club

4. Student misuse (ie. playing games, chatting, surfing the web for unrelated school items)

1st offense = Warning

2nd = Saturday School & parent call

3rd = Saturday School, parent call & 3 day chromebook suspension

1. *Principal reserves the right to use discretion if serious violation occurs.*

2. *Teachers may have reasonable additional consequences in addition to those stated above.*

I have read and understand the Delphos Jefferson Middle School Chromebook Policy.

Parent Signature

Date

Student Signature

Date
